Purdue University
Office of Treasury Operations - Form 52A
Revised 5/2010

REQUEST FOR WIRE TRANSFERS AND FOREIGN DRAFTS

Use this form to initiate all payments to foreign financial institutions (excluding Mexico and Canada) and domestic wire transfers.

THIS FORM MUST BE FILLED OUT ELECTRONICALLY TO ENSURE ACCURACY AND TO VIEW EMBEDDED INSTRUCTIONS.

Department Name: _____ **Contact Name:** _____ **Phone:** _____

BENEFICIARY INFORMATION

Name: _____
Street Address: _____ **City:** _____
State/Province: _____ **Country:** _____ **Postal Code:** _____

FINANCIAL INSTITUTION (FI) INFORMATION

Account Title: _____ **Type of Account:** Savings
Account Identifier: _____ **Account Identifier Type:** IBAN
Institution Name: _____ **FI Identifier:** _____ **FI Identifier Type:** SWIFT
Street Address: _____ **City:** _____
State/Province: _____ **Country:** _____ **Postal Code:** _____
Intermediary Bank Information (Yes/No): No **Branch/Agency Code:** _____

REMITTANCE INFORMATION

Payment Method: Other ***Due Date:** _____
Remittance Currency: ZWL -Zimbabwe Dollar **IAT Reason Code:** WEB - Web-initiated
Invoice Currency: ZWL -Zimbabwe Dollar **Invoice Amount:** _____
2nd Invoice Currency: ZWL -Zimbabwe Dollar **2nd Invoice Amount:** _____
Memorandum Info: _____
Bene. Contact Phone: _____ **Foreign Tax ID (China & Brazil only):** _____

INTERMEDIARY FINANCIAL INSTITUTION INFORMATION (IF APPLICABLE)

Account Identifier: _____ **Account Identifier Type:** IBAN
Institution Name: _____ **FI Identifier:** _____ **FI Identifier Type:** SWIFT
Street Address: _____ **City:** _____
State/Province: _____ **Country:** _____ **Postal Code:** _____

By signing this form, the approver verifies that the Beneficiary is not on OFAC's list of sanctioned people and is not residing in a country sanctioned by OFAC. http://www.ustreas.gov/offices/enforcement/ofac/programs/index.shtml

Due to the geopolitical environment there may be risks associated with receiving international wires sent from Purdue University. The Office of Treasury Operations will make every attempt to see that funds are received at their destination or returned to the University, the Office Treasury Operations cannot be held responsible for unapplied funds.

More information can be found at www.purdue.edu/treasuryop or send an email to treasury@purdue.edu

Payment Approvals:	
Departmental Approval	Date
SPS Approval (If Applicable)	Date
Comptroller Approval	Date

Wire Initiation Approvals:	
Disbursements Approval	Date
OTO Initiation	Date
OTO Release	Date

Please send completed form and Accounting Document via interoffice mail to Accounts Payable, FREH, Central Disbursements Desk

*Treasury Operations cannot guarantee funds will be credited to the beneficiary on or before a specified date.